



Canada Border Services Agency  
International Events and Convention Services Program  
412-1611 Main Street  
Vancouver BC V6A 2W5

June 14, 2023

File #: **PAC\_2023\_13631**  
Border to Show Off-Site Granted

Murat Olcay  
Encore Exhibitions Inc.  
833 Huntingdon Cr.  
North Vancouver BC V7G 1M1

Dear Murat Olcay,

In response to your correspondence dated May 24, 2023; the Canada Border Services Agency (CBSA) - International Events and Convention Services Program (IECSP) officially recognizes the following event:

<p style="text-align: center;"><b><u>West Coast Women's Show</u></b> November 17, 18 &amp; 19, 2023 BC Place Stadium Vancouver, British Columbia</p>
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The information provided to the CBSA states there will be approximately 15,000 attendees, of which 1% are foreign to Canada and that the event is open to the general public with sales of merchandise taking place.

We are pleased to inform you that the **Border to Show off-site service**, as outlined in the CBSA Departmental memorandum D8-1-2, ([www.cbsa-asfc.gc.ca/publications/dm-md/d8/d8-1-2-eng.pdf](http://www.cbsa-asfc.gc.ca/publications/dm-md/d8/d8-1-2-eng.pdf)) has been granted for this event.

As outlined in your correspondence, this event is expecting approximately three foreign exhibitor who are importing miscellaneous consumer products, convention material, promotional literature, videos and newsletters for use at the event.

It should be noted that non-Canadian exhibitors may import display items and exhibit booths temporarily as outlined in the provisions of tariff classification **9993.00.00.00** duty free, on the condition that the goods will be exported from Canada upon the completion of the event.

Goods imported for sale are not eligible under tariff No. 9993.00.00.00. These goods must be accounted for at time of release on a [Form B3](#), *Canada Customs Coding Form*. Commercial release processing is fully explained in Customs Memorandum [D17-1-5](#).

Under certain circumstances, the CBSA may waive the requirement for goods being temporarily imported to be documented on the Temporary Admission Permit (Form E29B) as well as the posting of a security deposit.

At the time of exportation, goods granted temporary admission on a Form E29B or A.T.A. Carnet must be presented along with importer's/owner's copies of the appropriate documentation to CBSA for verification and certification. This presentation may occur at a CBSA office inland or at the port of export, depending on the circumstances involved and is necessary for you to receive a refund of any securities posted. Please note that the refund is not immediate.

The IECSP has been informed that North American Logistics Inc. has been designated as the official customs broker for this event. If you have any questions regarding importing meeting materials into Canada or if you wish to inquire as to the brokerage services provided, please contact Andrea Mirgel at 604-754-8738 or [amirgel@nalsi.com](mailto:amirgel@nalsi.com)

**For your awareness, to the further spread of coronavirus in Canada, please review the following link carefully:**  
<https://travel.gc.ca/travel-covid>



The Government of Canada requires that all travellers carry a valid passport as it is the only reliable and universally-accepted identification document for the purpose of international travel.

Persons who have been convicted of any criminal offences may be inadmissible to Canada. For more information please visit [www.canada.ca/en/immigration-refugees-citizenship/services/immigrate-canada/inadmissibility.html](http://www.canada.ca/en/immigration-refugees-citizenship/services/immigrate-canada/inadmissibility.html)

If you are an event organizer and you have attendees from visa-requiring countries ([www.cic.gc.ca/english/visit/visas.asp](http://www.cic.gc.ca/english/visit/visas.asp)), please contact the Special Events Unit of Immigration, Refugees and Citizenship Canada (IRCC) at [special.events@cic.gc.ca](mailto:special.events@cic.gc.ca) with the specifics of your event. They will assess the visa requirements of your event.

Foreign nationals may engage in exhibiting, selling or displaying goods without a work permit provided they are not selling to the general public. Direct sales to the general public require a work permit. For more information please visit: [www.canada.ca/en/immigration-refugees-citizenship/services/work-canada.html](http://www.canada.ca/en/immigration-refugees-citizenship/services/work-canada.html)

Visa exempt foreign nationals, excluding U.S. citizens, now require an Electronic Travel Authorization (eTA) to fly to or transit through Canada. For more information please visit: [www.cic.gc.ca/english/visit/eta-start.asp](http://www.cic.gc.ca/english/visit/eta-start.asp).

Are you flying into Canada? Would like to potentially cut your processing time in half? The CanBorder- eDeclaration app for your smart phone is quick, simple and secure, operates in airplane mode (once downloaded) and allows you to create a declaration for up to five travelers with the same place of residence. For more information please visit: [www.cbsa.gc.ca/new-neuf/app-eng.html](http://www.cbsa.gc.ca/new-neuf/app-eng.html).

To facilitate border procedures it is recommended that all participants be provided a copy of this letter for presentation to a CBSA Border Services Officer upon their arrival to Canada.

In conjunction with the presentation of this Recognition Letter, an itemized list of goods including a description, country of origin, quantity and value is required for presentation to CBSA. If your event materials will be imported by a commercial carrier or courier service, a copy of this letter should also be attached to any shipping documents.

Please do not hesitate to contact the undersigned if you have any questions or require additional information.

Sincerely,

Lily Brar  
Regional Coordinator / International Events and Convention Services Program  
Canada Border Services Agency / Government of Canada  
[lily.brar@cbsa-asfc.gc.ca](mailto:lily.brar@cbsa-asfc.gc.ca)

Coordonnateur régional / Programme des services aux événements internationaux et aux congrès  
Agence des services frontaliers du Canada / Gouvernement du Canada  
[lily.brar@cbsa-asfc.gc.ca](mailto:lily.brar@cbsa-asfc.gc.ca)

cc: Andrea Mirgel, North American Logistics Inc.

*The information you provide in this document is collected under the authority of **Section 107(9) of the Customs Act** for the purpose of the facilitation of border coordination services for organizers of international events being held in Canada. The information may be disclosed to Other Government Departments and/or Agencies (e.g. Immigration, Refugees and Citizenship Canada) for the purposes of providing assistance with admissibility requirements.*

*Individuals have the right of access to, the protection and correction of their personal information under the **Privacy Act – Section 12**. The information collected is described under the **International Events Personal Information Bank CBSA PPU 040** which is detailed at [www.cbsa.gc.ca/agency-agence/reports-rapports/pia-efvp/atip-airprp/infosource-eng.html](http://www.cbsa.gc.ca/agency-agence/reports-rapports/pia-efvp/atip-airprp/infosource-eng.html)*